

# Environment & Climate Change Grants 2024/25

## Form Preview

### Introduction

\* indicates a required field

## Environment & Climate Change Grants 2024/25

Welcome to the City of Darwin's grant application portal.

The Environment & Climate Change Grants support local projects that will deliver positive and measurable environmental outcomes for Darwin.

Priority is given to applications that demonstrate:

- Contribution to achieving one or more actions within the City of Darwin 2030 [Climate Emergency Strategy](#), [Greening Darwin Strategy](#) and/or [Waste and Resource Recovery Strategy](#)
- Positive and measurable environmental outcomes for Darwin
- Innovative and sustainable initiatives

Applications should meet the following criteria:

- Identify which strategy actions will be addressed
- Demonstrate how the identified strategy actions will be addressed and how outcomes will be measured
- Explain how the initiative will provide environmental benefits to the Darwin community

Each year, \$50,000 in funding is available to eligible projects under these grants.

Applicants are strongly encouraged to discuss applications with the responsible officer prior to submission via [environment@darwin.nt.gov.au](mailto:environment@darwin.nt.gov.au) or [08 8930 0300](tel:089300300).

### Completing Your Application

Please read the City of Darwin [Funding Guidelines](#) before applying to ensure that your project aligns with the grant criteria.

Incomplete applications and/or applications received after the closing date will not be considered.

For any questions or advice on completing your application or addressing the grant criteria, please contact the City of Darwin Environment Team on [environment@darwin.nt.gov.au](mailto:environment@darwin.nt.gov.au) or (08) 8930 0431.

### Confirmation of Eligibility

**I confirm that the applicant:**

- has read and understands the City of Darwin [Funding Guidelines](#);
- can demonstrate alignment between their application and the purpose of this grants program;
- is incorporated, or is auspiced by an incorporated organisation, for the purpose of this application;
- is located in Darwin;

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- is able to demonstrate financial viability;
- has the appropriate type and level of insurance for the activities that are the subject of this program; and
- has, or will supply if successful, appropriate ethics or other research information if required.

\*

☐ Yes

☐ No

## Contact Details

\* indicates a required field

### Privacy Notice

The information requested in this form is collected by City of Darwin for the purpose of updating our administrative systems to carry out our functions. If you do not provide this information, City of Darwin may not be able to process your personal details.

City of Darwin may disclose the information provided by you on this form to a third party as required in accordance with the NT Information Act or the City of Darwin Privacy Policy, which is available online at [www.darwin.nt.gov.au](http://www.darwin.nt.gov.au) or upon request at City of Darwin offices.

You may access your personal information held by City of Darwin by submitting a request for information form available online at [www.darwin.nt.gov.au](http://www.darwin.nt.gov.au) or by contacting City of Darwin's Information Officer on (08) 8930 0300.

## Applicant Organisation Details

### Organisation name \*

Organisation Name

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

### Street address \*

Address

  

Suburb    State    Postcode

        

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

### Postal address (if different to above)

Address

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Suburb State Postcode

**Organisation phone number**

Must be an Australian phone number.

**Organisation email address**

Must be an email address.

**Organisation website**

Must be a URL

**Contact person \***

Title First Name Last Name

This is the person we will correspond with about this application

**Role \***

e.g. Manager, Board Member, Volunteer

**Phone number \***

Must be an Australian phone number.

**Email address \***

This is the address we will use to correspond with you about this application.

## ABN and Auspice Information

\* indicates a required field

City of Darwin grants do not fund individuals or unincorporated organisations.

Individuals and unincorporated organisations applying for a grant must be auspiced by an incorporated organisation. This means an arrangement where one organisation agrees to receive project funds on behalf of another group running the project. As an individual or unincorporated organisation, if you do not have an auspice you should not apply for this grant. Applicants should have an agreement in place with their auspice organisation prior to applying.

**Does your organisation have an ABN? \***

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☐ Yes

☐ No

### ABN \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN

### Is your organisation auspiced by another organisation for the purposes of this application?

☐ Yes

☐ No

Individuals and unincorporated organisations applying for a grant must be auspiced by an incorporated organisation.

## Auspice Organisation Details

### Name of auspicing organisation \*

Organisation Name

### Auspicing organisation's street address \*

Address

  

Suburb State Postcode

### Auspicing organisation's postal address (if different to above)

Address

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Suburb State Postcode

### Auspicing organisation's website

Must be a URL

### Contact person at auspicing organisation \*

Title First Name Last Name

We may contact this person to verify that this auspicing arrangement is valid and current.

### Role

e.g. Manager, CEO

### Phone number \*

### Email address \*

Must be an email address

### Please attach a letter from the auspicing organisation confirming this arrangement is valid and current \*

Attach a file:

Letter must be signed by an appropriately authorised person (e.g. manager, CEO, Board Chair) and must include, name, position, signature and date.

### Does the auspicing organisation have an Australian Business Number (ABN)? \*

☐ Yes

☐ No

### ABN of auspicing organisation

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity name
ABN status
Entity type

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Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

[More information](#)

ACNC Registration

Tax Concessions

Main business location

Must be an ABN

**Please upload the Certificate of Incorporation for auspicing organisation**

Attach a file:

## About Your Organisation

\* indicates a required field

**What is the main function of your organisation? (max 100 words) \***

**Do you have any outstanding debts, acquittal reports, legal or compliance matters with the City of Darwin? \***

## About Your Project

\* indicates a required field

Responses in this section should demonstrate how your project will deliver environmental benefit to the Darwin community.

All projects will be received as commercial in confidence.

All projects must take place within the City of Darwin municipality between 1 July 2024 and 30 June 2025.

**Project title: \***

Provide a name for your project. Your title should be short but descriptive

**Project start date**

**Project end date**

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If unknown, provide your best guess

If unknown, provide your best guess

**Describe your proposed project, including the planned approach and key deliverables: \***

You are encouraged to attach any supporting project documents to this application below.

### Supporting documentation

Attach a file:

**Describe how this project takes a new, innovative approach and/or builds on existing environmental projects (up to 300 words)? \***

Word count:

**List any key partnerships (if applicable)**

Will you or have you established partnerships with other organisations to conduct this research?

### Project Outcomes

**How will you measure the outcomes of the project? \***

**How will City of Darwin and its community benefit from and/or use the outcomes of the project? \***

Describe how you anticipate the project outcomes will be used or support future activities, plans or strategies

### Project Risks

**Describe how you will mitigate potential risks associated with your project (up to 300 words). \***

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Word count:

Must be no more than 300 words.

**Do you acknowledge that a copy of all relevant permits, approvals and insurances (including sufficient Public Liability coverage) will be required by City of Darwin if your application is successful? \***

- ☐ Yes  
☐ No

This is at the expense of the applicant organisation.

## City of Darwin Strategic Alignment

\* indicates a required field

Applications for Environment & Climate Change Grants are required to demonstrate how their project will contribute to achieving one or more actions, objectives and/or initiatives within the City of Darwin's [Climate Emergency Strategy](#), [Greening Darwin Strategy](#), and/or [Waste Resource and Recovery Strategy](#).

**With which of the following City of Darwin strategies does your project align? Tick all that apply \***

- ☐ Greening Darwin Strategy  
☐ Climate Emergency Strategy  
☐ Waste Resource & Recovery Strategy

**Specify which strategy actions, objectives and/or initiatives your project contributes to from the strategy/s selected above. \***

**Describe how your project contributes to each of these strategy actions, objectives and/or initiatives. \***

## Project Budget

Amount Requested

**Total amount requested**

\$

Must be a dollar amount.



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What is the total financial support you are requesting in this application?

**Total other funding or in-kind support**

\$

Must be a dollar amount.

**Total project cost**

\$

What is the total budgeted dollar cost of your project?

**How would your project be affected if you receive less money than requested?**

Outline how your project would be affected and how you may alter the project to fit a reduced budget (e.g. proceed on a reduced scale, or not proceed at all).

### Budget Outline

Please outline your project budget in the **Income** and **Expenditure** tables below, including any other support or funding that you have applied for (including in-kind) whether confirmed or not. All amounts should be GST exclusive. Your budget does not need to balance income and expenditure.

Please provide clear descriptions for each budget item. Examples of income include 'NTG grant', 'University fundraising night', 'company X sponsorship'. Example expenses include specified materials, 'onsite storage for 6 months', or 'venue hire'.

Income Description	Income Type	Funding Confirmed?	Income Amount (\$)	Notes
			\$	
			\$	
			\$	
			\$	
			\$	

Expenditure Description	Expenditure Type	Expenditure Amount (\$)	Notes
		\$	
		\$	
		\$	
		\$	
		\$	

### Budget Totals

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Total Income Amount

\$

This number/amount is calculated.

Total Expenditure Amount

\$

This number/amount is calculated.

Income - Expenditure

This number/amount is calculated.

### Budget Documentation

**Upload any additional budget outline documentation here:**

Attach a file:

**Upload quotes to support your proposed expenditure here:**

Attach a file:

**What other non-financial or non-cash support will you need in order to successfully carry out this project?**

**Confirmed?**

Non-financial inputs could include staff/volunteers time/expertise, equipment, facilities, pro bono or in-kind contributions, advocacy, and other types of support.	

### Other Funding

**Have you or do you intend to apply for other sponsorship, grants or funding for this project?**

- ☐ Yes  
☐ No

### Other Funding Details

**What have you applied for?**

Please note government department or organisation name, and grant program if applicable

**What is the amount you have applied for?**

\$

Must be a dollar amount.

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**Was the application successful?**

**If unresolved, when is the outcome expected?**

## Supporting Documentation and Additional Information

Please upload or link any additional documentation that may support your application, including photos.

**Upload files**

Attach a file:

or

**Provide web link:**

Must be a URL

**If your application requires any additional or explanatory information, please provide here (up to 200 words).**

Word count:

## Certification and Feedback

\* indicates a required field

### Certification

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).

**I certify that to the best of my knowledge the statements made within this application are true and correct.**

**I understand that if City of Darwin accepts this Environment and Climate Change Grant proposal, I will be required to meet the eligibility criteria as outlined in the [FUNDING GUIDELINES](#).**

**I certify that I have been authorised by the following organisation to make this application.**

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**I agree \***

☐ Yes

☐ No

**Name of authorised person \***

Title

First Name

Last Name

Must be a senior staff member, board member or appropriately authorised volunteer

**Position \***

Position held in applicant organisation (e.g. CEO, Treasurer)

**Contact Phone Number \***

Must be an Australian phone number.

We may contact you to verify that this application is authorised by the applicant organisation

**Contact Email \***

Must be an email address.

**Date \***

Must be a date

## Applicant Feedback

Before you review and submit your application, please take a few moments to provide some feedback.

**How you have you found the online application process?**

☐ Easy and simple to follow

☐ Somewhat easy and simple to follow

☐ OK but some sections were confusing

☐ Difficult and not easy to follow

**How many minutes in total did it take you to complete this application? \***

**Please provide any suggested improvements and/or additions to the application process/form for applicants.**