

Community Grants Application 2026/2027 Round 2

Form Preview

Introduction

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Community Grants Program

The City of Darwin Community Grants program supports **one-off activities and events that benefit the community.**

You can apply for \$1,000 - \$10,000 (excluding GST) for your project.

Priority is given to projects that contribute to:

- Developing new capacity-building activities, programs and events that benefit the community
- Building and strengthening partnerships between community groups and organisations
- Engaging underrepresented populations from diverse communities in active leadership

Completing Your Application

Before you submit:

Please read the [City of Darwin Funding Guidelines](#).

We strongly encourage you to contact the Community Development Officer about your application on (08) 8930 0300 or email communitygrants@darwin.nt.gov.au

To complete this form, you will need to provide:

- an explanation of your project and how it will benefit the community
- a project plan
- a budget and supporting quotes
- a current ABN and Public Liability Insurance up to \$20 million cover (yours or your auspicing body's)
- a letter of agreement from your auspicing body, if you are being auspiced
- letters of support from partnering community groups and/or other support materials

Once you submit:

Immediately - You will receive a confirmation email.

4 weeks after submissions close - Your application will be assessed by a panel.

6-9 weeks after submissions close - We will contact you to tell you if you are successful or unsuccessful.

**Applications will automatically close at midnight on 30 September 2026.
Submissions will not be accepted after this time.**

Check if you can apply

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I confirm that... *

- ☐ We are an incorporated not-for-profit organisation, or are being auspiced by an incorporated not-for-profit organisation
- ☐ Our proposed event or activity is one-off, and will occur between 1 January and 30 June 2027
- ☐ Our proposed event or activity will occur in the Darwin Municipality (e.g. not the Waterfront, Palmerston or the rural area)
- ☐ We have public liability insurance up to \$20 million cover
- ☐ We do not owe City of Darwin any money or any reports from past grants
- ☐ City of Darwin has not funded this same project before
- ☐ We have not received other City of Darwin funding in the same financial year, such as a Sponsorship or Environment Grant.

You must confirm that all statements above are correct. If any statements are not true for you, please contact the Community Development Officer on (08) 8930 0300 to discuss your eligibility.

About you

* indicates a required field

Privacy Notice

The information requested in this form is collected by City of Darwin for the purpose of updating our administrative systems to carry out our functions. If you do not provide this information, City of Darwin may not be able to process your personal details.

City of Darwin may disclose the information provided by you on this form to a third party as required in accordance with the NT Information Act or the City of Darwin Privacy Policy, which is available online [here](#) or upon request at City of Darwin offices.

You may access your personal information held by City of Darwin by submitting a request for information form available at www.darwin.nt.gov.au or by contacting City of Darwin's Information Officer on (08) 8930 0300.

Applicant details

This section is for the individual, group or organisation applying. If you are being auspiced you will need to also provide the auspicings body details further down the form.

Contact person *

First Name

Last Name

This is the person we will correspond with about this grant.

Organisation or group name *

Organisation Name

Role

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e.g. Manager, President, Secretariate

Applicant Primary Phone Number *

Must be an Australian phone number.

Applicant Primary Email *

Must be an email address.

Applicant Mobile Phone Number

Must be an Australian phone number.

Street address *

Address

Suburb State Postcode

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

Postal address (if different to above)

Address

Suburb State Postcode

Do you or any of your project leaders identify with any of the following groups? *

- ☐ Aboriginal and/or Torres Strait Islander
- ☐ Culturally and linguistically diverse (CALD)
- ☐ Person with disability
- ☐ Other:

- ☐ None of the above
- ☐ Prefer not to say

Tick all that apply.

ABN & Insurance Details

* indicates a required field

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Auspicings

City of Darwin Community Grants do not fund individuals or unincorporated organisations. Individuals and unincorporated organisations applying for a grant must be auspicied by an incorporated organisation.

This means an arrangement where an incorporated organisation agrees to take responsibility for a number of functions including:

- signing the grant agreement
- giving you legal and financial support
- holding the right insurance
- receiving the grant money and passing it on to you
- making sure the event or activity is completed
- reporting to City of Darwin on how the money was spent (this report is called an "acquittal")

Applicants must have an agreement in place with their auspice organisation before applying.

Are you being auspicied? *

☐ Yes

☐ No

Name of auspicings organisation *

Organisation Name

Primary contact person at auspicings organisation *

First Name

Last Name

We may contact this person to verify that this auspicings arrangement is valid and current.

Role

e.g. Manager, CEO

Phone number *

Email address *

Must be an email address, this will be used to notify of successful applications

Auspicing organisation's street address *

Address

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Suburb State Postcode

Auspicing organisation's postal address (if different to above)

Address

Suburb State Postcode

Auspicing organisation's website

Must be a URL

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be a valid ABN. To find your ABN, click here: <https://abr.business.gov.au/>

Please attach a letter from the auspicing organisation outlining the agreement between the two parties *

Attach a file:

Letter must be signed by an appropriately authorised person (e.g. manager, CEO, Board Chair) and must include name, position, signature and date.

Please attach your organisation's Public Liability Insurance showing evidence of \$20 million cover *

Attach a file:

A Certificate of Currency normally states this amount. If you do not currently have the required cover please upload a quote to obtain it and include the cost in your budget.

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ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

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Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Must be a valid ABN. To find your ABN, click here: <https://abr.business.gov.au/>

Please attach your organisation's Public Liability Insurance showing evidence of \$20 million cover

Attach a file:

A Certificate of Currency normally states this amount. If you do not currently have the required cover please upload a quote to obtain it and include the cost in your budget.

Project Details

* indicates a required field

Tell us about your project

Project Title: *

Provide a name for your project. Your title should be short but descriptive.

This funding round is for projects conducted between 1 January and 30 June 2027.

Start Date *

Must be a date and no earlier than 1/1/2027.

When do you plan to start spending the grant money?

End Date *

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Must be a date and no later than 30/6/2027.
If unknown provide your best guess.

Brief Project Description *

Word count:

Must be no more than 200 words.

Provide a short description of your project in 100 to 150 words (200 words maximum). In plain language, tell us what you are planning to do, who will benefit, and how it supports the Darwin community.

Location - Where will your project happen? (enter address or suburb) *

Please enter main address or suburb where you project will happen. It must be within the Darwin municipality [click here for ward map](#). If you need more information call (08) 8930 0300. Please note the Darwin Waterfront is not in the Darwin municipality and events in this location are not eligible for this grant.

Municipal Ward

- ☐ Lyons Ward (Bayview, Darwin City, The Narrows, The Gardens, East Point (part only), Ludmilla (part only), Larrakeyah, Parap, Stuart Park and Woolner (part only).
- ☐ Chan Ward (Coconut Grove, Ludmilla (part only), Millner, Nightcliff, Fannie Bay, East Point (part only) and Rapid Creek).
- ☐ Waters Ward (Anula, Berrimah, Defence Establishment Berrimah, Karama, Malak, Marrara, Moil, RAAF Base/Airport, Winnellie, Woolner (part only), Wagaman and Wulagi.
- ☐ Richardson Ward (Alawa, Brinkin, Leanyer, Lee Point, Lyons, Nakara, Tiwi, Wanguri and Muirhead).

Who is this project mainly for? *

☐ CALD communities (culturally and linguistically diverse, such as migrants, refugees or people who speak languages other than English)

☐ People with disability or mental health needs

☐ LGBTQIA+ people

☐ First Nations people

☐ Youth

☐ Seniors

☐ Children and Families

☐ Women

☐ Men

☐ People experiencing hardship or disadvantage

☐ Religious communities

☐ Arts

☐ Technology and education

☐ Health

☐ Sport

☐ Business

☐ Other:

Project Rationale - Why do you want to do this project? Who in the community will benefit? *

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Word count:

Must be no more than 250 words.

This is where you show the benefit of your project, which is one of the two things we assess (the other is viability, covered by your budget and delivery plan). Tell us the specific issue, gap, or opportunity you are responding to, who in the Darwin community will benefit and how, and any evidence of the need such as community feedback or demand.

How is your project accessible and inclusive? *

Word count:

Must be no more than 250 words.

A project that more people can take part in delivers more benefit to the community, so access and inclusion strengthen your application. Not every project can suit everyone, but organisers can widen access by thinking about community needs from the start. For example, your project might be free to the public, held at an accessible venue, offer childcare, provide a translator or an Auslan interpreter, or be promoted to groups who don't usually hear about these opportunities. Tell us what you will do to make your project welcoming and accessible. If you would like advice on accessibility, contact the Community Development Officer on (08) 8930 0300 or email communitygrants@darwin.nt.gov.au.

Project Plan

What is your plan for achieving your project?

List the main activities or steps in delivering your project, and for each note roughly when it will happen and who is responsible. This is where you show your project is viable, one of our two assessment criteria. Bullet points are fine. For example: confirm the date and book the venue (January, project officer); invite the Lord Mayor and finalise the site plan (February, event coordinator); collect banners and promote the event (March, marketing volunteer); run the event and hold a debrief (April, whole team).

For a simple breakdown, download a project plan template below and upload your completed version.

What are the planned activities?

Briefly list (bullet points) the specific activities that will take place and where they will take place (200 words recommended)

Option to upload Project Plan here

Attach a file:

You can download a project plan template [here](#).

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Partnerships and support materials

Tell us about any confirmed partnerships with other organisations, or support from community groups, that will help you deliver this project.

You can also describe any support materials that demonstrate your ability to complete the project, such as partnership agreements, letters of support, testimonials, or evidence of community demand.

Write your response in the box below, and upload any supporting documents using the buttons that follow.

Word count:

Must be no more than 100 words.

Upload letters of support here

Attach a file:

Upload any other support materials here

Attach a file:

How will you show that City of Darwin helped fund your project?

Tick all that apply (at least one) *

- ☐ Borrow City of Darwin banners to display at your event
- ☐ Thank City of Darwin in your social media posts
- ☐ Thank City of Darwin on your website
- ☐ Invite the Lord Mayor and/or Councillors to attend or speak at your event (the Lord Mayor is the head of City of Darwin council)
- ☐ Add the City of Darwin logo to your printed materials, such as flyers, posters or programs
- ☐ Other:

Budget

* indicates a required field

Total Amount Requested

Please refer to the funding guidelines for ineligible expenses. If you are unsure, contact the Community Development Officer on (08) 8930 0300.

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How much funding are you requesting from City of Darwin? Must be between \$1,000 and \$10,000, excluding GST.

Total Amount Requested

Must be a dollar amount.

What is the total financial support you are requesting in this application?

Your Project Budget

Please outline your project budget in this table or upload your own version below.

You can add more rows by using + if needed.

Income description	\$ community grant contribution	c\$ or in-kind support from other source	Notes
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Provide a clear description for each budget item. Examples of income could include 'council community grant', 'trivia fundraising night', 'company X sponsorship'.	Must be a dollar amount. Excluding GST. Must be a dollar amount.	Must be a dollar amount. Excluding GST. Must be a dollar amount.	Option to include additional information regarding the budget item such as funding confirmation, how you calculated a cost, quote provided etc.

Project Budget Summary

Community Grant Contribution

This number/amount is calculated.

Must be between \$1000 - \$10,000

Total Project Cost

This number/amount is calculated.

If you did not use the table above, please upload budget here.

Attach a file:

You can download a budget template [here](#).

Please attach any relevant quotes for expenditure

Attach a file:

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E.g. Quotes from suppliers or downloads from websites supporting the requested amounts.

Is there a cost to participants? If so, please outline.

E.g. registration or entry fees.

Partial Funding

Sometimes we cannot give every project the full amount it asks for. When lots of groups apply, we may give some projects a smaller amount so that we can support more groups. This is called "partial funding". It means you might get less money than you asked for, but it can improve your chance of getting some funding.

Please tell us what you would prefer if we cannot fund your full amount.

Would you like to be considered for partial funding? *

- ☐ Yes. I would like to be considered for partial funding. I am happy to receive less money than I asked for, rather than get nothing.
- ☐ No. I do not want partial funding. My project can only go ahead if I receive the full amount.

No more than 1 choice may be selected.

Agreement and Declaration

* indicates a required field

I confirm that: *

- ☐ To the best of my knowledge, the statements in this application are true.
- ☐ We meet the eligibility criteria outlined in the City of Darwin Funding Guidelines.
- ☐ We will complete all acquittal requirements (reporting on how you spent the grant).

Applicant Feedback

Please provide any comments or feedback you have on this application process.

Must be no more than 250 words.

All the best with your application. Please remember to press **Save** and **Submit**.